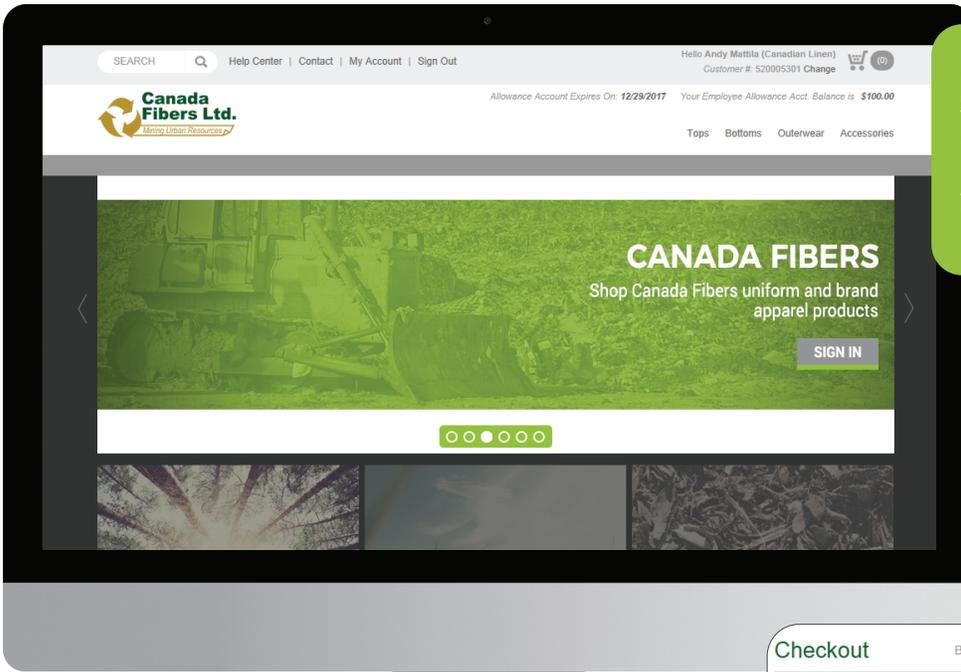


# USING YOUR CANADIAN LINEN ALLOWANCE ACCOUNT



Sign in to your User Account. If there are funds available in your allowance account, you see the allowance amount allotted to you for you to use towards your purchase in the upper right-hand corner.

Search for the items you would like to purchase and add them to the shopping cart. When you are ready to proceed with check out, enter the shopping cart and follow the required steps to reach the **Payment** page (see below).



To use your allowance, select the **Allowance** option in the Payment Method drop-down menu and your allowance balance will appear underneath the PO Number fields. Select **APPLY** to use your allowance towards your order (see below).

**Checkout** Billing & Shipping > **Payment** > Confirmation

Review your order, select a preferred shipping method and enter your promotional code below.

**ITEMS** EDIT CART

Item Description	Price	Decorations	Quantity	Total
 Work King® Long Sleeve High Visibility T-Shirt - Fluorescent Green - L S396LMRL	\$32.50	\$0.00	1 EA	\$32.50

**BILLING INFORMATION**

CANADA FIBERS HEAD OFFICE 520005301  
CANADA FIBERS HEAD OFFICE 520005301  
130 ARROW ROAD  
NORTH YORK, ON M9M 2M1  
CA

**SHIPPING INFORMATION** EDIT

Andy Mattila (Canadian Linen)  
CANADA FIBERS HEAD OFFICE 520005301  
130 Arrow Rd  
NORTH YORK, ON M9M 2M1  
CA

**ORDER SUMMARY**

Subtotal	\$32.50
Tax	\$5.66
Shipping & Handling	\$11.00
Allowance Amount Applied	\$49.16
<i>Remaining Balance</i> <i>This will be charged to your credit card</i>	\$0.00
<b>Total</b>	<b>\$0.00</b>

**PAYMENT**

Tax Exempt Order

Payment Method: Allowance

P.O. Number:

Balance: \$100.00 Expires: 12/29/2017 APPLY

PLACE ORDER

If there are enough funds in your allowance account for your order, you only need to select **PLACE ORDER** to complete your purchase.

**PAYMENT**

Tax Exempt Order

Payment Method: Credit Card

P.O. Number:

Name on Card:

Billing Address:

City:

State/Zip: Alberta

Amount: CAD \$24.16

Credit Card Number:

CVC Number:  What's this?

Card Type: Visa

Expiration Date: 01/2017

CANCEL COMPLETE

**ORDER SUMMARY**

Subtotal	\$32.50
Tax	\$5.66
Shipping & Handling	\$11.00
Allowance Amount Applied	\$25.00
<i>Remaining Balance</i> <i>This will be charged to your credit card</i>	\$24.16
<b>Total</b>	<b>\$24.16</b>

Questions? Here are some quick links to our Return Policy and Shipping Information.

If there is a remaining balance for your order after you've applied your allowance, you will be prompted to enter your credit card information to complete your order. Once your credit card information is entered, select **COMPLETE**.

Have any questions regarding your allowance account? Contact us at [webstore@canadianlinen.com](mailto:webstore@canadianlinen.com) or call us at **866-822-4763**.